

# ***DLA FO PROCESS IMPROVEMENT MEETING***

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***DEFENSE LOGISTICS AGENCY***

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## **Financial Manager's Professional Development Guide**

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DLA-FOXP**

# **DLA Financial Manager's Professional Development Guide**

Purpose

Status

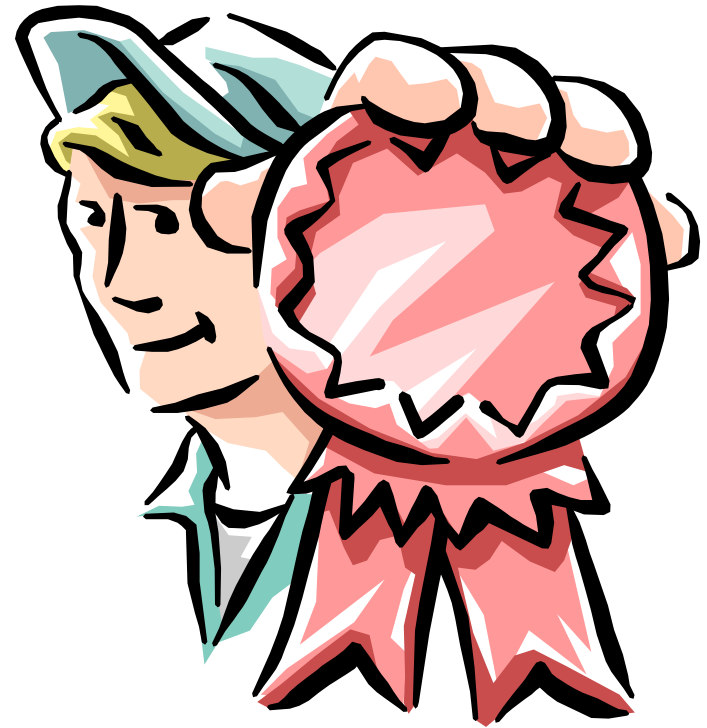
Background

Approach

Contents

# Purpose

- What does this do for you?
  - Enhance your skills
  - Assess your capabilities
  - Provide resources



# Status

- Formal Coordination
  - DLSC/DCMC Business Offices; CA Human Resources
- Final Product
  - Once published, available online at [www.fo.dla.hq.mil](http://www.fo.dla.hq.mil)

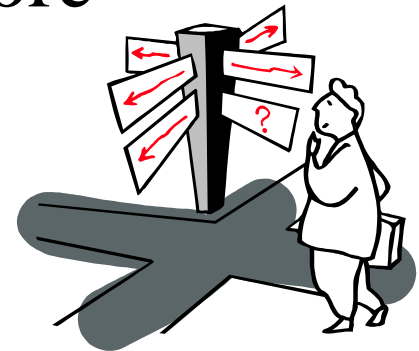


# Background

- Provides a user-friendly guide that is easier for employees to understand
- Meets Agency objectives for improving experience and training of financial management workforce (DLA FO Business Plan)
  - Assists in producing auditable financial statements to obtain unqualified opinions
  - Improves financial and accounting practices thereby increasing public confidence
- Provides a centralized link to varied resources

# Approach

- General step-by-step guide for how to obtain and develop proficiency in core competencies
- Not directed towards specific job titles/positions
- Encouraged but not mandatory



# Contents

## ✓ Step-by-Step Guide

- Assess developmental needs
- Design a development plan (IDP) to satisfy those needs
- Implement the plan
- Assess your progress

## ✓ Core Competencies

Core Competency	Learning Objectives	Developmental Activities
Financial systems and reports.	Demonstrate a working knowledge of various financial reports. Explain the stages of accounting, e.g. commitments, obligations, etc. Identify funding alternatives to meet mission objectives. Maintain internal controls consistent with the Federal Managers Financial Integrity Act to ensure funds are properly executed.	<u>Courses in:</u> Government Accounting PPBS Information Systems Budget Execution Accounting Standards <u>Work Experience:</u> Rotational assignment to agency accounting office, business office, budget office.

# Contents (continued)

## ✓ Available Resources

- General education
- Technical and Professional Military Education
- Experience (OJT)
- Certification (for info on DFMC...[www.asmconline.org](http://www.asmconline.org))
- Continuing Professional Education (CPE)

## ✓ Misc. Other Resources

- Internet sites for JFMIP Core Competencies, USDA financial management training, DFAS/Air Force Financial Management Career Development Plans, and DLA Workforce Development Programs